

Intimate Care and Toileting Policy

Scoil Cholmcille, Droimín

Children with Intimate Care Needs:

- In all situations where a pupil needs assistance with Toileting/intimate care, a meeting will be convened, after enrolment and before the child starts school where possible.
- If a situation arises when the child is already in school and in an older class, parents may be consulted then consultation may be by meeting, phone call, email or letter.
- Parents, Guardians, Principal, Class Teacher, SNA, and if appropriate, the pupil, will attend.
- The specific care needs of the child, and how the school will meet them, will be clarified eg child may need to wash every morning and may need to take off some upper garments to do so.
- Vest /Polo shirt or jumper may need to be changed.
- In so far as possible the child will endeavour to do this himself/herself. The SNA may assist where the child is having difficulties.
- Personnel involved in this care will be identified.
- Provision for occasions when staffs are absent will be outlined (e.g. Substitute SNA's will not generally be involved in intimate care. Any change of personnel will be discussed with the pupil, if appropriate)
- The SNA will be present when dealing with intimate care needs
- Any changes will be discussed with parent/guardian and pupil and noted in writing to the pupil's file
- As far as possible the pupil will be involved in identification of his/her personal requirements, wishes, changes etc
- A written copy of the agreement will be kept on the pupil's file
- Parents will be notified of any changes from agreed procedures
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs

Signed:_____

(Chairperson) Date_____

Signed:_____

(Principal) Date_____